

JOB DESCRIPTION

Executive Headteacher at Federation of Skelton CE Primary School and Sharow CE School

Date Effective: January 2019

Statutory

1. To fulfil all the requirements and duties as set out in the School Teachers' Pay and Conditions Document relating to the Conditions of Employment of Headteacher.
2. To meet the National Standards for Headteachers as published by the DfE.
3. To seek to achieve any performance criteria, objectives or targets agreed with or set by the Foundation's Governing Board in accordance with the requirements set out in the agreed School Teachers' Pay and Conditions Document.
4. To promote and safeguard the welfare of all children and young people within the Foundation, by ensuring that its policies and procedures relating to safeguarding children and child protection are fully implemented and followed by all staff; resources are allocated to allow staff to discharge their responsibilities; and that staff, pupils, parents and others feel able to raise concerns and that these are addressed sensitively and effectively.

The Foundation's Governing Board wish a particular emphasis to be placed upon the following:

1. To raise standards across both schools with particular reference to academic performance so that all pupils achieve to the very best of their ability.
2. To lead in the provision of and delivery of excellent learning and teaching.
3. To establish a vision of school improvement and to lead the staff and Governing Board to implement, review and evaluate the impact of the Development Plans.
4. To be accountable to the Governing Board on progress made against Development Plan objectives, making recommendations as to future priorities and actions.
5. To further develop and extend partnership working with a variety of stakeholders and other bodies, including local churches and the diocese, through co-operation and collaboration.
6. To establish a reflective culture through a process of rigorous self-evaluation, including quality assurance and performance management at all levels.
7. To develop, inspire and motivate effective teams in order to deliver high quality education and thereby raise standards across the school.
8. To foster a positive, caring and inclusive Christian ethos, across the Federation whilst promoting an understanding of and respect for other faiths and cultures.

This Job Description may be amended at any time after consultation with the post holder and will be reviewed annually.